

**Sexual Harassment
Prevention Policy Notice**

**Sexual harassment is against the law.**

All employees have a legal right to a workplace free from sexual harassment, and the Garden City Community Church (“GCCC”) is committed to maintaining a workplace free from sexual harassment.

Per New York State Law, GCCC has a sexual harassment prevention policy in place that protects you. This policy applies to all employees, paid or unpaid interns and non-employees in our workplace, regardless of immigration status. All persons are encouraged to review our GCCC Safe Church Policy.

**If you believe you have been subjected to or witnessed sexual harassment, you are encouraged to report the harassment to a supervisor; manager; Lynn Sullivan, Senior Pastor; Robin Laisure, Personnel Committee Chairperson; or Drew Hearon, Council of Trustees Chairperson so we can take action.**

**Our complete policy & Complaint Form may be found on our website:** [**http://www.theGCCC.org/safe-church-policy/**](http://www.theGCCC.org/safe-church-policy/)

**If you have questions and to make a complaint, please contact:**

Your supervisor, manager

or

Senior Pastor, Lynn Sullivan: lsullivan@thegccc.org

Personnel Committee Chairperson, Robin Laisure: raboyle@optonline.net

or

Council of Trustees Chairperson, Drew Hearon: council@thegccc.org

For more information and additional resources, please visit:

[www.ny.gov/programs/combating-sexual-harassment-workplace](http://www.ny.gov/programs/combating-sexual-harassment-workplace)